

Jefferson Township Public  
February 16, 2019

**Meeting of: January 15, 2019**

**Announcement of Sunshine Compliance:** This regular meeting for Tuesday, January 15, 2019 commencing at 4:00 P.M. has been properly noticed in accordance with the Open Public Meetings Act.

**Roll Call of Trustees:**

Anne Augustyn, Frank Bagnati, Bill Craig Sr., Margaret Holbrook,  
Rose Lange, Jeanne Howe, Michael Stewart-4:20, Lary Wasserman-Excused, Christine Williams,  
Seth Stephens-Library Director.

**Roll Call of Trustees:**

	Yes	Absent/Excused
<i>Anne Augustyn</i>	<i>x</i>	
<i>Frank Bagnati</i>	<i>x</i>	
<i>Bill Craig Sr.</i>	<i>x</i>	
<i>Margaret Holbrook</i>	<i>x</i>	
<i>Rose Lange</i>	<i>x</i>	
<i>Michael Stewart</i>	<i>x</i>	
<i>Jeanne Howe</i>	<i>x</i>	
<i>Christine Williams</i>	<i>x</i>	
<i>Lary Wasserman</i>		<i>x</i>
<i>Seth Stephens-Library Director</i>	non- voting	

**Approval of Agenda:** Motion to approve agenda was made by Rose with 2nd by Frank and approved as follows

	Yes	NO	Absent/Excused
<i>Anne Augustyn</i>	<i>x</i>		
<i>Frank Bagnati</i>	<i>x</i>		
<i>Bill Craig Sr.</i>		<i>x</i>	
<i>Margaret Holbrook</i>	<i>x</i>		
<i>Rose Lange</i>	<i>x</i>		
<i>Michael Stewart</i>	<i>x</i>		
<i>Jeanne Howe</i>	<i>x</i>		
<i>Lary Wasserman</i>			<i>x</i>
<i>Christine Williams</i>	<i>x</i>		
<i>Seth Stephens-Library Director</i>	non- voting		

**Approval of Minutes from Last Meeting:** Motion to approve made by Rose with 2nd by Frank and approved as follows:

	Yes	NO	Absent/Excused
<i>Anne Augustyn</i>	<i>x</i>		
<i>Frank Bagnati</i>	<i>x</i>		
<i>Bill Craig Sr.</i>		<i>x</i>	
<i>Margaret Holbrook</i>	<i>x</i>		
<i>Rose Lange</i>	<i>x</i>		
<i>Michael Stewart</i>	<i>x</i>		
<i>Jeanne Howe</i>	<i>x</i>		
<i>Lary Wasserman</i>			<i>x</i>
<i>Christine Williams</i>	<i>x</i>		
<i>Seth Stephens-Library Director</i>	non- voting		

**Treasurer's Report:** Read by Frank. A motion to approve made by Peg with 2nd by Rose & approved as follows:

**JEFFERSON TOWNSHIP PUBLIC LIBRARY: BALANCE SHEET AS OF 12/31/18**

<b>Cash Drawer</b>	<b>\$</b>	<b>30.00</b>
<b>Statement Savings (990500479)</b>	<b>\$</b>	<b>207,438.17</b>
<b>Checking Account (553006674)</b>	<b>\$</b>	<b>1,000.00</b>
<b>Petty Cash (553006666)</b>	<b>\$</b>	<b>217.60</b>
<b>Other</b>	<b>\$</b>	<b>0.00</b>
<b>Total Cash</b>	<b>\$</b>	<b>208,685.77</b>

	Yes	NO	Absent/Excused
<i>Anne Augustyn</i>	<i>x</i>		
<i>Frank Bagnati</i>	<i>x</i>		
<i>Bill Craig Sr.</i>		<i>x</i>	
<i>Margaret Holbrook</i>	<i>x</i>		
<i>Rose Lange</i>	<i>x</i>		
<i>Michael Stewart</i>	<i>x</i>		
<i>Jeanne Howe</i>	<i>x</i>		
<i>Lary Wasserman</i>			<i>x</i>
<i>Christine Williams</i>	<i>x</i>		
<i>Seth Stephens-Library Director</i>	non- voting		

**Bills to be approved for payment:** Motion to approve bills for payment made by Bill with 2nd Anne and approved as follows:

	Yes	NO	Absent/Excused
<i>Anne Augustyn</i>	<i>x</i>		
<i>Frank Bagnati</i>	<i>x</i>		
<i>Bill Craig Sr.</i>		<i>x</i>	
<i>Margaret Holbrook</i>	<i>x</i>		
<i>Rose Lange</i>	<i>x</i>		
<i>Michael Stewart</i>	<i>x</i>		
<i>Jeanne Howe</i>	<i>x</i>		
<i>Lary Wasserman</i>			<i>x</i>
<i>Christine Williams</i>	<i>x</i>		
<i>Seth Stephens-Library Director</i>	non- voting		

**Public Portion & Guests:** Jay Dunham, Bob Birmingham. Jay and Bob noted that there was a fatal accident last evening and is still under investigation also reported that the Library was noted for the completion of the Portico Project on schedule in December 2018.

**Correspondence:** NA

**Reports of director, officers, and standing committees:** Seth sends a Director's report to the Mayor, Council and Trustees etc. each month but Seth noted that he and Michael met with our new Mayor Eric Wilsusen on 1/10/19 on Library issues, Trustee appointments etc. Seth also reported that there was some leaks in the roofing /gutters which the contractor looked at and appears to have resolved the problem but recommended a new liner for insertion in the gutter to totally resolve the issue at an estimated cost of \$8,000. After some discussion, a motion was made by Rose with a 2nd by Anne to approve not more than \$8000 for gutter repair, as recommended by the contractor, by inserting a liner. Approved by all as follows:

	Yes	NO	Absent/Excused
<i>Anne Augustyn</i>	<i>x</i>		
<i>Frank Bagnati</i>	<i>x</i>		
<i>Bill Craig Sr.</i>		<i>x</i>	
<i>Margaret Holbrook</i>	<i>x</i>		
<i>Rose Lange</i>	<i>x</i>		
<i>Michael Stewart</i>	<i>x</i>		
<i>Jeanne Howe</i>	<i>x</i>		
<i>Lary Wasserman</i>			<i>x</i>
<i>Christine Williams</i>	<i>x</i>		
<i>Seth Stephens-Library Director</i>	non- voting		



**Adjournment:** 4:53 PM motion made by

Respectfully Submitted By:

Bill Craig