

Jefferson Township Public Library
March 15, 2020
Meeting of: February 18, 2020

Announcement of Sunshine Compliance: This regular meeting for Tuesday, February 18, 2020 commencing at 4:00 P.M. has been properly noticed in accordance with the Open Public Meetings Act.

Roll Call of Trustees:

Anne Augustyn, Frank Bagnati-excused, Bill Craig Sr., Margaret Holbrook, Rose Lange, Jeanne Howe, Michael Stewart-excused, Lary Wasserman-excused, Christine Williams, Seth Stephens-Library Director.

Roll Call of Trustees:

	Yes	Absent
<i>Anne Augustyn</i>	<i>x</i>	
<i>Frank Bagnati</i>		<i>x</i>
<i>Bill Craig Sr.</i>	<i>x</i>	
<i>Margaret Holbrook</i>	<i>x</i>	
<i>Rose Lange</i>	<i>x</i>	<i>x</i>
<i>Michael Stewart</i>		
<i>Jeanne Howe</i>	<i>x</i>	
<i>Christine Williams</i>	<i>x</i>	
<i>Lxary Wasserman</i>		<i>x</i>
<i>Seth Stephens-Library Director</i>	non- voting	

Approval of Agenda: Motion to approve was made by Rose with 2nd by Peg and approved as follows:

	Yes	NO/Abstain	Absent/Excused
<i>Anne Augustyn</i>	<i>x</i>		
<i>Frank Bagnati</i>			<i>x</i>
<i>Bill Craig Sr.</i>	<i>x</i>		
<i>Margaret Holbrook</i>	<i>x</i>		
<i>Rose Lange</i>	<i>x</i>		
<i>Michael Stewart</i>			<i>x</i>
<i>Jeanne Howe</i>	<i>x</i>		
<i>Lary Wasserman</i>			<i>x</i>
<i>Christine Williams</i>	<i>x</i>		
<i>Seth Stephens-Library Director</i>	non- voting		

Approval of Minutes from Last Meeting: Motion to approve, was made by Rose with 2nd by Peg and approved as follows: (Correction to last months meeting Michael Stewart was in attendance and voted on each issue but unfortunately I just noticed his name was listed as

attending but omitted on subsequent entries.

	Yes	NO/Abstain	Absent/Excused
<i>Anne Augustyn</i>	<i>x</i>		
<i>Frank Bagnati</i>			<i>x</i>
<i>Bill Craig Sr.</i>	<i>x</i>		
<i>Margaret Holbrook</i>	<i>x</i>		
<i>Rose Lange</i>	<i>x</i>		
<i>Michael Stewart</i>			<i>x</i>
<i>Jeanne Howe</i>	<i>x</i>		
<i>Lary Wasserman</i>			<i>x</i>
<i>Christine Williams</i>	<i>x</i>		
<i>Seth Stephens-Library Director</i>	non- voting		

Treasurer's Report: read by Anne. Motion to approve made by Bill with 2nd by Rose and approved as follows:

JEFFERSON TOWNSHIP PUBLIC LIBRARY: BALANCE SHEET AS OF 1/31/2020

Cash Drawer	\$ 30.00
Statement Savings (990500479)	\$ 165,626.28
Checking Account (553006674)	\$ 1000.00
Petty Cash (553006666)	\$ 239.65
Total Cash	\$ 166,895.93

	Yes	NO/Abstain	Absent/Excused
<i>Anne Augustyn</i>	<i>x</i>		
<i>Frank Bagnati</i>			<i>x</i>
<i>Bill Craig Sr.</i>	<i>x</i>		
<i>Margaret Holbrook</i>	<i>x</i>		
<i>Rose Lange</i>	<i>x</i>		
<i>Michael Stewart</i>			<i>x</i>
<i>Jeanne Howe</i>	<i>x</i>		
<i>Lary Wasserman</i>			<i>x</i>
<i>Christine Williams</i>	<i>x</i>		
<i>Seth Stephens-Library Director</i>	non- voting		

Bills to Be Approved for Payment: Motion to approve payment of bills made by Peg with 2nd by Rose and approved as follows:

	Yes	NO/Abstain	Absent/Excused
<i>Anne Augustyn</i>	<i>x</i>		
<i>Frank Bagnati</i>			<i>x</i>
<i>Bill Craig Sr.</i>	<i>x</i>		
<i>Margaret Holbrook</i>	<i>x</i>		

<i>Rose Lange</i>	<i>x</i>	
<i>Michael Stewart</i>		<i>x</i>
<i>Jeanne Howe</i>	<i>x</i>	
<i>Lary Wasserman</i>		<i>x</i>
<i>Christine Williams</i>	<i>x</i>	
<i>Seth Stephens-Library Director</i>	non- voting	

Public Portion & Guests: Jay Dunham, Sandy Cale, Chris Kabshura

Correspondence: NA

Reports of director, officers, and standing committees: Seth sends a Director's report to the Mayor, Council and Trustees, Library Staff, etc. each month but Seth noted the gasline connection was completed estimated cos \$3,200.

COMMITTEES:

Personnel:

Finance:

Bylaws:

Building & Grounds:

Fund Raising/Friends:

Mission Statement Committee:

Policy Review:

Scholarships:

Old Business:

-NA

New Business:

-Review of payment for accumulated sick time policy: Seth gave Trustees a review of the current Jefferson Library sick time policy (which follows civil service rules) plus a summary of sick time policies at other MAIN Libraries generating much discussion on projected impact on future budgets; best we can do for staff and Library moving forward, etc. Seth to further review and develop additional information for potential revision of Library policy and additional Trustee discussion.

Closed Session: NA

Announcements: NA

Next Meeting: Monday March 16 , 2020 at 4:00 PM. (To accommodate those who celebrate St. Patrick's Day)

Adjournment: A motion to close the meeting at 4:35 PM was made by Rose with 2nd by Bill and approved as follows:

	Yes	NO/Abstain	Absent/Excused
<i>Anne Augustyn</i>	<i>x</i>		
<i>Frank Bagnati</i>			<i>x</i>
<i>Bill Craig Sr.</i>	<i>x</i>		
<i>Margaret Holbrook</i>	<i>x</i>		
<i>Rose Lange</i>	<i>x</i>		
<i>Michael Stewart</i>			<i>x</i>
<i>Jeanne Howe</i>	<i>x</i>		
<i>Lary Wasserman</i>			<i>x</i>
<i>Christine Williams</i>	<i>x</i>		
<i>Seth Stephens-Library Director</i>	non- voting		

Respectfully Submitted: Bill Craig Sr.

