

Meeting of: March 16, 2021

Announcement of Sunshine Compliance: This regular meeting for Tuesday, March 16, 2021 commencing at 4:00 P.M. has been properly noticed in accordance with the Open Public Meetings Act.

Roll Call of Trustees:

Anne Augustyn, Frank Bagnati, Bill Craig Sr., Margaret Holbrook, Rose Lange-online, Jeanne Howe , Michael Stewart, Lary Wasserman, Christine Williams, Seth Stephens-Library Director.

Roll Call of Trustees:

	Yes	Absent/Excused
<i>Anne Augustyn</i>	<i>x</i>	
<i>Frank Bagnati</i>	<i>x</i>	
<i>Bill Craig Sr.</i>	<i>x</i>	
<i>Margaret Holbrook</i>	<i>x</i>	
<i>Rose Lange</i>	<i>x</i>	
<i>Michael Stewart</i>	<i>x</i>	
<i>Jeanne Howe</i>	<i>x</i>	
<i>Christine Williams</i>	<i>x</i>	
<i>Lary Wasserman</i>	<i>x</i>	
<i>Seth Stephens-Library Director</i>	non- voting	

Approval of Agenda: Motion to approve was made by Lary with 2nd by Peg and approved as follows:

	Yes	Absent /Excused
<i>Anne Augustyn</i>	<i>x</i>	
<i>Frank Bagnati</i>	<i>x</i>	
<i>Bill Craig Sr.</i>	<i>x</i>	
<i>Margaret Holbrook</i>	<i>x</i>	
<i>Rose Lange</i>	<i>x</i>	
<i>Michael Stewart</i>	<i>x</i>	
<i>Jeanne Howe</i>	<i>x</i>	
<i>Lary Wasserman</i>	<i>x</i>	
<i>Christine Williams</i>	<i>x</i>	
<i>Seth Stephens-Library Director</i>	non- voting	

Approval of Minutes from Last Meeting: Motion to approve minutes from last meeting (2/16/21) and January meeting with corrections made by Lary with 2nd by Frank and approved as follows:

Yes	Absent /Excused
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<i>Anne Augustyn</i>	<i>x</i>
<i>Frank Bagnati</i>	<i>x</i>
<i>Bill Craig Sr.</i>	<i>x</i>
<i>Margaret Holbrook</i>	<i>x</i>
<i>Rose Lange</i>	<i>x</i>
<i>Michael Stewart</i>	<i>x</i>
<i>Jeanne Howe</i>	<i>x</i>
<i>Lary Wasserman</i>	<i>x</i>
<i>Christine Williams</i>	<i>x</i>
<i>Seth Stephens-Library Director</i>	non- voting

Treasurer's Report: Read by Anne. Motion to approve the report made by Lary with 2nd by Bill and approved as follows:

JEFFERSON TOWNSHIP PUBLIC LIBRARY: BALANCE SHEET AS OF 2/28/2021

Cash Drawer	\$ 30.00
Statement Savings (990500479)	\$ 200,872.45
Checking Account (553006674)	\$ 1000.00
Petty Cash (553006666)	\$ 182.56
Total Cash	\$ 202,085.57

	Yes	Absent /Excused
<i>Anne Augustyn</i>	<i>x</i>	
<i>Frank Bagnati</i>	<i>x</i>	
<i>Bill Craig Sr.</i>	<i>x</i>	
<i>Margaret Holbrook</i>	<i>x</i>	
<i>Rose Lange</i>	<i>x</i>	
<i>Michael Stewart</i>	<i>x</i>	
<i>Jeanne Howe</i>	<i>x</i>	
<i>Lary Wasserman</i>	<i>x</i>	
<i>Christine Williams</i>	<i>x</i>	
<i>Seth Stephens-Library Director</i>	non- voting	

Bills to Be Approved for Payment: Motion to approve payment of bills made by Peg with 2nd by Bill and as follows:

	Yes	Absent /Excused
<i>Anne Augustyn</i>	<i>x</i>	
<i>Frank Bagnati</i>	<i>x</i>	
<i>Bill Craig Sr.</i>	<i>x</i>	
<i>Margaret Holbrook</i>	<i>x</i>	
<i>Rose Lange</i>	<i>x</i>	
<i>Michael Stewart</i>	<i>x</i>	
<i>Jeanne Howe</i>	<i>x</i>	
<i>Lary Wasserman</i>	<i>x</i>	
<i>Christine Williams</i>	<i>x</i>	

Seth Stephens-Library Director

non- voting

Public Portion & Guests: NA

Correspondence: NA

Reports of director, officers, and standing committees: Seth sends a Director's report to the Mayor, Council and Trustees, Library Staff, etc. each month. Seth reported that forms regarding his recommendation (made and approved by Trustees) for Electronic Account Access from Lakeland Bank for the library to set up electronic access to the library's accounts thus enabling the transferring of funds between accounts without an in-person visit to the bank plus seeing real time access to information on the library's accounts but would not enable electronic bill paying was submitted and accepted.

Also, Seth recommends we take another look at updating our strategic plan for the library by initially forming a smaller committee be set up to review and propose a plan for the Trustees to move forward with. All agreed.

Seth noted that a "Cares Act Grant" was announced on 3/14/21 by the NJ State Library and presented some ideas we might pursue in for applying for the grant. e.g. Expansion of wireless network to exterior of library; Smart phone and or Tablet training for Senior Citizens; computers and hot spots for students w/o access to either and cell phones for seniors to borrow while training. All agreed and Seth will proceed in applying for the grant.

COMMITTEES:

Personnel:

Finance:

ByLaws:

Building & Grounds:

Fund Raising/Friends:

Mission Statement Committee:

Policy Review:

Scholarships:

Old Business:

Scholarship Applications: As previously noted scholarship applications were distributed at HS and due back to Library for review and award recommendations by 4/26/21.

New Business: NA

Closed Session: NA

Announcements: NA

Next Meeting: Tuesday, April 20, 2021 at 4:00 PM. In the Council Room at the Municipal Building.

Adjournment: A motion to close the meeting at 5:00 PM was made by Peg with 2nd by Frank and approved as follows:

	Yes	Absent /Excused
<i>Anne Augustyn</i>	<i>x</i>	
<i>Frank Bagnati</i>	<i>x</i>	
<i>Bill Craig Sr.</i>	<i>x</i>	
<i>Margaret Holbrook</i>	<i>x</i>	
<i>Rose Lange</i>	<i>x</i>	
<i>Michael Stewart</i>	<i>x</i>	
<i>Jeanne Howe</i>	<i>x</i>	
<i>Lary Wasserman</i>	<i>x</i>	
<i>Christine Williams</i>	<i>x</i>	
<i>Seth Stephens-Library Director</i>	non- voting	

Respectfully Submitted: Bill Craig Sr.