

**Announcement of Sunshine Compliance:** This regular meeting for Wednesday, June 16, 2021 commencing at 6:30 pm has been properly noticed in accordance with the Open Public Meetings Act.

**Roll Call of Trustees:**

Anne Augustyn, Frank Bagnati-excused, Bill Craig Sr., Margaret Holbrook, Shelia Brown, Rose Lange-online, Jeanne Howe-excused, Michael Stewart, Christine Williams, Seth Stephens-Library Director.(Note: Trustee Lary Wasserman has moved out of the area}. Welcome new Trustee Shelia Brown

**Roll Call of Trustees:**

	Yes	Absent/Excused
<i>Anne Augustyn</i>	<i>x</i>	
<i>Frank Bagnati</i>		<i>x</i>
<i>Shelia Brown</i>	<i>x</i>	
<i>Bill Craig Sr.</i>	<i>x</i>	
<i>Margaret Holbrook</i>	<i>x</i>	
<i>Rose Lange</i>	<i>x</i>	
<i>Michael Stewart</i>	<i>x</i>	
<i>Jeanne Howe</i>		<i>x</i>
<i>Christine Williams</i>	<i>x</i>	
<i>Seth Stephens-Library Director</i>	non- voting	

**Approval of Agenda:** Motion to approve was made by Christine with 2<sup>nd</sup> by Bill and approved with one correction noted above- meeting day Wednesday not Tuesday as indicated on agenda as presented. as follows:

	Yes	Absent /Excused
<i>Anne Augustyn</i>	<i>x</i>	
<i>Frank Bagnati</i>		<i>x</i>
<i>Shelia Brown</i>	<i>x</i>	
<i>Bill Craig Sr.</i>	<i>x</i>	
<i>Margaret Holbrook</i>	<i>x</i>	
<i>Rose Lange</i>	<i>x</i>	
<i>Michael Stewart</i>	<i>x</i>	
<i>Jeanne Howe</i>		<i>x</i>
<i>Christine Williams</i>	<i>x</i>	
<i>Seth Stephens-Library Director</i>	non- voting	

**Approval of Minutes from Last Meeting:** Motion to approve minutes from last meeting of May 18, 2021 made by Anne with a 2nd by Peg. With one exception Christine Williams was not in attendance and approved as follows:

	Yes	Absent /Excused
<i>Anne Augustyn</i>	<i>x</i>	
<i>Frank Bagnati</i>		<i>x</i>
<i>Shelia Brown</i>	<i>x-abstain first mtg</i>	
<i>Bill Craig Sr.</i>	<i>x</i>	
<i>Margaret Holbrook</i>	<i>x</i>	
<i>Rose Lange</i>	<i>x</i>	
<i>Michael Stewart</i>	<i>x</i>	
<i>Jeanne Howe</i>		<i>x</i>
<i>Christine Williams</i>	<i>x-abstain not at last mtg</i>	
<i>Seth Stephens-Library Director</i>	non- voting	

**Treasurer's Report:** Read by Anne. Motion to approve the report made by Bill with 2nd by Christine and approved as follows:

**JEFFERSON TOWNSHIP PUBLIC LIBRARY: BALANCE SHEET AS OF 5/31/2021**

<b>Cash Drawer</b>	<b>\$ 30.00</b>
<b>Statement Savings (990500479)</b>	<b>\$ 377,313.02</b>
<b>Checking Account (553006674)</b>	<b>\$ 1000.00</b>
<b>Petty Cash (553006666)</b>	<b>\$ 129.39</b>
<b>Total Cash</b>	<b>\$ 378,472.41</b>

	Yes	Absent /Excused
<i>Anne Augustyn</i>	<i>x</i>	
<i>Frank Bagnati</i>		<i>x</i>
<i>Shelia Brown</i>	<i>x</i>	
<i>Bill Craig Sr.</i>	<i>x</i>	
<i>Margaret Holbrook</i>	<i>x</i>	
<i>Rose Lange</i>	<i>x</i>	
<i>Michael Stewart</i>	<i>x</i>	
<i>Jeanne Howe</i>		<i>x</i>
<i>Christine Williams</i>	<i>x</i>	
<i>Seth Stephens-Library Director</i>	non- voting	

**Bills to Be Approved for Payment:** Motion to approve payment of bills made by Christine with 2<sup>nd</sup> by Peg and approved as follows:

	Yes	Absent /Excused
<i>Anne Augustyn</i>	<i>x</i>	
<i>Frank Bagnati</i>		<i>x</i>
<i>Shelia Brown</i>	<i>x</i>	
<i>Bill Craig Sr.</i>	<i>x</i>	
<i>Margaret Holbrook</i>	<i>x</i>	
<i>Rose Lange</i>	<i>x</i>	

<i>Michael Stewart</i>	<i>x</i>	
<i>Jeanne Howe</i>		<i>x</i>
<i>Christine Williams</i>	<i>x</i>	
<i>Seth Stephens-Library Director</i>	non- voting	

**Public Portion & Guests:** Recognition of Scholarship Winners: Jeanne Craig Scholarship to Jacqueline Irvin; Rose Lang Scholarship to Lauren Mondaruli

**NOTE :** at 7PM all trustees in attendance moved into participating in a virtual Trustee Basics Webinar conducted by the NJ Library Trustee Assoc.

**Correspondence:**

**Reports of director, officers, and standing committees: .**

**COMMITTEES:**

**Personnel:**

**Finance:**

**ByLaws:**

**Building & Grounds:**

**Fund Raising/Friends:**

**Mission Statement Committee:**

**Policy Review:**

**Scholarships:**

**Old Business:**

**New Business:**

**Closed Session:** NA

**Announcements:** NA

**Next Meeting:** Tuesday, September 21, 2021 at 4PM

**Adjournment:** A motion to close the meeting at end of Webinar at 8:25 PM was made by Christine with 2<sup>nd</sup> by Anne and approved as follows:

	Yes	Absent /Excused
<i>Anne Augustyn</i>	<i>x</i>	
<i>Frank Bagnati</i>		<i>x</i>
<i>Shelia Brown</i>	<i>x</i>	
<i>Bill Craig Sr.</i>	<i>x</i>	
<i>Margaret Holbrook</i>	<i>x</i>	
<i>Rose Lange</i>	<i>x</i>	

<i>Michael Stewart</i>	<i>x</i>	
<i>Jeanne Howe</i>		<i>x</i>
<i>Christine Williams</i>	<i>x</i>	
<i>Seth Stephens-Library Director</i>	non- voting	

**Respectfully Submitted:** Bill Craig Sr.