

Jefferson Township Public Library
November 14, 2020
Meeting of: October 20, 2020

Announcement of Sunshine Compliance: This regular meeting for Tuesday, October 20, 2020 commencing at 4:00 P.M. has been properly noticed in accordance with the Open Public Meetings Act.

Roll Call of Trustees:

Anne Augustyn, Frank Bagnati, Bill Craig Sr., Margaret Holbrook,
Rose Lange-excused, Jeanne Howe-excused, Michael Stewart, Lary Wasserman-excused,
Christine Williams, Seth Stephens-Library Director.

Role Call of Trustees:

	Yes	Absent/Excused
Anne Augustyn	x	
Frank Bagnati	x	
Bill Craig Sr.	x	
Margaret Holbrook	x	
Rose Lange		x
Jeanne Howe		x
Christine Williams	x	
Lary Wasserman		x
Seth Stephens-Library Diorector	x	

Approval of Agenda: Motion to approve made by Christine with 2nd by Frank and approved as follows:

	Yes	Absent/Excused
Anne Augustyn	x	
Frank Bagnati	x	
Bill Craig Sr.	x	
Margaret Holbrook	x	
Rose Lange		x
Jeanne Howe		x
Christine Williams	x	
Lary Wasserman		x
Seth Stephens-Library Diorector	x	

Approval of Minutes of previous meeting: Motion to approve was made by Christine with 2nd by Anne and approved as follows:

	Yes	Absent/Excused
AnneAugustyn	x	
Frank Bagnati	x	
Bill Craig Sr.	x	
Margaret Holbrook	x	
Rose Lange		x

Seth sends a Director's report to Mayor, Council, Trustees, Library Staff etc. each month but noted as an FYI for Trustees that he and Mike met with the Jefferson Education Foundation-not associated with the PTA- looking for a donation from the Library for a book club for students. Seth also reported on Marquee sign replacement. after some discussion on Types of messages and control of messaging plus positive aspects of flexibility of changing and timing, all Trustees present agreed on replacement and a policy on message posting and content was already in place. A vote however was tabled until we have a fuller board attendance. Seth will continue to get more details on purchase. Christine asked about the status of the funds we had approved for the 2020 Gazebo concerts and

Seth advised that no contract was signed and no funds donated. It was also asked if the Library had a policy on e.g. book or book collections of local authors or a way to solicit donations of prominent works by authors or their estate. Research further discussion needed

Old Business:

-NA

New Business:

-Discussion of 2021 Budget Proposal: Seth presented the proposed budget with detailed explanation and noted that we will have unused funds in 2020 which can be carried over into 2021.

-Replacement of Marquee Sign: See Directors report above. Further information being assembled and vote tabled until more Trustees in attendance.

Closed Session: NA

Announcements: NA

Confirm next regular meeting: Next Meeting Tuesday, November 17, 2020 at 4:00 PM

Adjournment: at 5:30 PM a motion to close the meeting was made by Christine with a 2nd by Bill and approved as follows:

	Yes	Absent/Excused
Anne Augustyn	x	
Frank Bagnati	x	
Bill Craig Sr.	x	
Margaret Holbrook	x	
Rose Lange		x
Jeanne Howe		x
Christine Williams	x	
Lary Wasserman		x
Seth Stephens-Library Director	x	

Respectfully Submitted: Bill Craig, Sr.