

Announcement of Sunshine Compliance: This regular meeting for Tuesday, March 21, 2017 commencing at 4:00 P.M. has been properly noticed in accordance with the Open Public Meetings Act.

Roll Call of Trustees:

Anne Augustyn, Frank Bagnati, Bill Craig Sr.(arrived 4:20 PM, Margaret Holbrook, Rose Lange, Dr. Patrick Tierney-Absent, Michael Stewart- Absent, Lary Wasserman, Christine Williams, Seth Stephens-Library Director.

Roll Call of Trustees:

	Yes	Absent
<i>Anne Augustyn</i>	x	
<i>Frank Bagnati</i>	x	
<i>Bill Craig Sr.</i>	x	
<i>Margaret Holbrook</i>	x	
<i>Rose Lange</i>	x	
<i>Michael Stewart</i>		x
<i>Dr. Patrick Tierney</i>		x
<i>Christine Williams</i>	x	
<i>Lary Wasserman</i>	x	
<i>Seth Stephens-Library Director</i>	non- voting	

Approval of Agenda: Motion to approve was made by: (Recording Secretary arrived after motions made)

Absent	Yes	NO	Absent
<i>Anne Augustyn</i>	x		
<i>Frank Bagnati</i>	x		
<i>Bill Craig Sr.</i>		x	
<i>Margaret Holbrook</i>	x		
<i>Rose Lange</i>	x		
<i>Michael Stewart</i>			x
<i>Dr. Patrick Tierney</i>			x
<i>Lary Wasserman</i>	x		
<i>Christine Williams</i>	x		
<i>Seth Stephens-Library Director</i>	non- voting		

Approval of Agenda: Motion to approve was made by: (Recording Secretary arrived after motions made)

Absent	Yes	NO	Absent
<i>Anne Augustyn</i>	x		

<i>Frank Bagnati</i>	<i>x</i>		
<i>Bill Craig Sr.</i>		<i>x</i>	
<i>Margaret Holbrook</i>	<i>x</i>		
<i>Rose Lange</i>	<i>x</i>		
<i>Michael Stewart</i>			<i>x</i>
<i>Dr. Patrick Tierney</i>			<i>x</i>
<i>Lary Wasserman</i>	<i>x</i>		
<i>Christine Williams</i>	<i>x</i>		
<i>Seth Stephens-Library Director</i>	non- voting		

Treasurer’s Report: Read by Frank. Motion to approve the report made by: (Recording Secretary arrived after motions made).

JEFFERSON TOWNSHIP PUBLIC LIBRARY: BALANCE SHEET AS OF 2/28/17

CURRENT PERIOD BALANCE

Cash Drawer	\$	30.00	
Statement Savings (990500479)	\$	509,377.15	
Checking Account (553006674)	\$	1,000.00	
Petty Cash (553006666)	\$	217.90	
Other	\$		0.00
Total Cash	\$	510,625.05	

Bills to be approved for payment: Motion to approve bills for payment made by: (Recording Secretary arrived after motions made).

	Yes	NO	Absent
Absent			
<i>Anne Augustyn</i>	<i>x</i>		
<i>Frank Bagnati</i>	<i>x</i>		
<i>Bill Craig Sr.</i>		<i>x</i>	
<i>Margaret Holbrook</i>	<i>x</i>		
<i>Rose Lange</i>	<i>x</i>		
<i>Michael Stewart</i>			<i>x</i>
<i>Dr. Patrick Tierney</i>			<i>x</i>
<i>Lary Wasserman</i>	<i>x</i>		
<i>Christine Williams</i>	<i>x</i>		
<i>Seth Stephens-Library Director</i>	non- voting		

Public Portion & Guests: Jay Dunham, Bob Birmingham, Sandy Cale

Correspondence: NA

Reports of director, officers, and standing committees: Seth sends his full “Director’s Report” to all Trustees and the Township Administration and Council Members each month. Seth noted that a Security assessment was completed and a comprehensive written report will be issued which will probably identify the need for the Trustees to consider issuing/or revising policies and procedures etc. Seth also noted that the Building and Grounds committee met on 3/8/17 to discuss the scope of the renovations planned for the front of the Library. Seth will work with Jason Nicholas, Architect on some items raised e.g. feasibility of having a metal roof installed etc,

COMMITTEES:

Personnel:

Finance: .

Bylaws:

Building & Grounds: Met 3/8/17 see Directors not above.

Fund Raising/Friends:

Mission Statement Committee:

Policy Review:

Scholarships:

Old Business: NA

New Business:

-Jeanne Craig Passing: Discussion and suggestions made on appropriate recognition we can institute to acknowledge all the positive things that Jeanne Craig did over her many years as a Library volunteer and her commitment to Library and the Community it serves.

-Improving Interest return on Library Bank Accounts: Issue was raised on ways the Library can seek to receive a better return on bank balances within guidelines established by State and or State Library Association to ensure the funds are not be in any risk.Seth will research options for clarification and guidance.

Closed Session: NA

Announcements: NA

Next Meeting: April 18, 2017 at 4:00 PM

Adjournment: At 4:45 PM a motion to close the meeting was made by Christine with 2nd by Rose and approved as follows:

	Yes	NO	Absent
Absent			
<i>Anne Augustyn</i>	<i>x</i>		
<i>Frank Bagnati</i>	<i>x</i>		
<i>Bill Craig Sr.</i>		<i>x</i>	
<i>Margaret Holbrook</i>	<i>x</i>		
<i>Rose Lange</i>	<i>x</i>		

<i>Michael Stewart</i>		<i>x</i>
<i>Dr. Patrick Tierney</i>		<i>x</i>
<i>Lary Wasserman</i>	<i>x</i>	
<i>Christine Williams</i>	<i>x</i>	
<i>Seth Stephens-Library Director</i>	non- voting	

Respectfully Submitted: Bill Craig Sr.