

Jefferson Township Public Library  
 June 11, 2017  
**Meeting of:** May 2, 2017

**Announcement of Sunshine Compliance:** This regular meeting for Tuesday, May 2, 2017 commencing at 4:00 P.M. has been properly noticed in accordance with the Open Public Meetings Act.

**Roll Call of Trustees:**

Anne Augustyn, Frank Bagnati-excused/absent, Bill Craig Sr., Margaret Holbrook, Rose Lange, Dr. Patrick Tierney, Michael Stewart, Lary Wasserman, Christine Williams, Seth Stephens-Library Director.

**Roll Call of Trustees:**

	Yes	Absent
<i>Anne Augustyn</i>	x	
<i>Frank Bagnati</i>		x
<i>Bill Craig Sr.</i>	x	
<i>Margaret Holbrook</i>	x	
<i>Rose Lange</i>	x	
<i>Michael Stewart</i>	x	
<i>Dr. Patrick Tierney</i>	x	
<i>Christine Williams</i>	x	
<i>Lary Wasserman</i>	x	
<i>Seth Stephens-Library Director</i>	non- voting	

**Approval of Agenda:** Motion to approve was made by Christine with 2nd by Rose and approved as follows:

	Yes	NO	Absent
<i>Anne Augustyn</i>	x		
<i>Frank Bagnati</i>			x
<i>Bill Craig Sr.</i>	x		
<i>Margaret Holbrook</i>	x		
<i>Rose Lange</i>	x		
<i>Michael Stewart</i>	x		
<i>Dr. Patrick Tierney</i>	x		
<i>Lary Wasserman</i>	x		
<i>Christine Williams</i>	x		
<i>Seth Stephens-Library Director</i>	non- voting		

**Approval of Minutes from Last Meeting:** Motion to approve was made by Peg with 2nd by Christine and approved as follows:

	Yes	NO	Absent
<i>Anne Augustyn</i>	x		

<i>Frank Bagnati</i>				<i>x</i>
<i>Bill Craig Sr.</i>		<i>x</i>		
<i>Margaret Holbrook</i>	<i>x</i>			
<i>Rose Lange</i>	<i>x</i>			
<i>Michael Stewart</i>	<i>x</i>			
<i>Dr. Patrick Tierney</i>	<i>x</i>			
<i>Lary Wasserman</i>	<i>x</i>			
<i>Christine Williams</i>	<i>x</i>			
<i>Seth Stephens-Library Director</i>	non- voting			

**Treasurer’s Report:** Read by Seth. Motion to approve the report made by Christine with 2nd by Peg and approved as follows:

	Yes	NO	Absent
<i>Anne Augustyn</i>	<i>x</i>		
<i>Frank Bagnati</i>		<i>x</i>	
<i>Bill Craig Sr.</i>	<i>x</i>		
<i>Margaret Holbrook</i>	<i>x</i>		
<i>Rose Lange</i>	<i>x</i>		
<i>Michael Stewart</i>	<i>x</i>		
<i>Dr. Patrick Tierney</i>	<i>x</i>		
<i>Lary Wasserman</i>	<i>x</i>		
<i>Christine Williams</i>	<i>x</i>		
<i>Seth Stephens-Library Director</i>	non- voting		

**JEFFERSON TOWNSHIP PUBLIC LIBRARY: BALANCE SHEET AS OF 4/30/17**

CURRENT PERIOD BALANCE

<b>Cash Drawer</b>	\$	<b>30.00</b>	
<b>Statement Savings (990500479)</b>	\$	<b>444,307.01</b>	
<b>Checking Account (553006674)</b>	\$	<b>1,000.00</b>	
<b>Petty Cash (553006666)</b>	\$	<b>180.39</b>	
<b>Other</b>	\$		<b>0.00</b>
<b>Total Cash</b>	\$	<b>445,517.40</b>	

**Bills to be approved for payment:** Motion to approve bills for payment made by Christine with 2nd by Rose and approved as follows:

	Yes	NO	Absent
<i>Anne Augustyn</i>	<i>x</i>		
<i>Frank Bagnati</i>		<i>x</i>	
<i>Bill Craig Sr.</i>	<i>x</i>		
<i>Margaret Holbrook</i>	<i>x</i>		
<i>Rose Lange</i>	<i>x</i>		
<i>Michael Stewart</i>	<i>x</i>		
<i>Dr. Patrick Tierney</i>	<i>x</i>		

Lary Wasserman x  
Christine Williams x  
Seth Stephens-Library Director non- voting

**Public Portion & Guests:** Jay Dunham, Bob Birmingham, Sandy Cale

**Correspondence:** NA

**Reports of director, officers, and standing committees:** Seth reported that the maintenance man is having some health issues and extends thanks the Townships DPW for helping as needed and good wishes to our maintenance for quick recovery. Seth asked for approval of \$5,000 for purchase of e-books. No vote necessary but Trustees agreed with proposal. Michael asked Seth for an update on the status of the metal roof. Seth said Jason Nicholas, Architect will give Trustees an updated proposal at the next meeting or at the first meeting after the summer break.

**COMMITTEES:**

**Personnel:**

**Finance:** .

**Bylaws:**

**Building & Grounds:**

**Fund Raising/Friends:**

**Mission Statement Committee:**

**Policy Review:**

**Scholarships:**

**Old Business:**

**Scholarships:** After reviewing 36 submissions and some discussion on the quality of the submissions (declining) and the process, the Trustees recommended that the Scholarship Committee meet after 1/1/18 and review the process and procedures for the 2018 program. Trustees then met today to decide on the 2017 winners. The names of all participants were unknown to the Trustees and submissions were assigned a number. as a result of the Trustee review, it was determined that Applicant #18 would receive the Jeanne Craig scholarship award (\$500) and applicant #23 would receive the Rose Lang scholarship award (\$250). Winners Names to be announced at the Jefferson High School Awards ceremony and presentations to be made at the Trustees June meeting.

**New Business:** NA

**Closed Session:** NA

**Announcements:** NA

**Next Meeting:** June 13, 2017 at 4:00 PM (Changed from June 20, 2017)

**Adjournment:** At 4:50 PM a motion to close the meeting was made by Rose with 2<sup>nd</sup> by Bill and

approved as follows:

	Yes	NO	Absent
<i>Anne Augustyn</i>	<i>x</i>		
<i>Frank Bagnati</i>		<i>x</i>	
<i>Bill Craig Sr.</i>	<i>x</i>		
<i>Margaret Holbrook</i>	<i>x</i>		
<i>Rose Lange</i>	<i>x</i>		
<i>Michael Stewart</i>	<i>x</i>		
<i>Dr. Patrick Tierney</i>	<i>x</i>		
<i>Lary Wasserman</i>	<i>x</i>		
<i>Christine Williams</i>	<i>x</i>		
<i>Seth Stephens-Library Director</i>	non- voting		

**Respectfully Submitted:** Bill Craig Sr.