

Jefferson Township Public Library

## Board of Trustees Meeting Minutes

Prepared: June 14, 2012

Meeting of: May 15, 2012

**Announcement of Sunshine Compliance:** This regular meeting for Tuesday, May 15, 2012 commencing at 4:05 P.M. has been properly noticed in accordance with the Open Public Meetings Act.

**Roll Call of Trustees:**

Rose Lange, Christine Williams, Joseph Kraemer, Margaret Holbrook-excused, Bill Craig, Michael Stewart, Pearlann Johnson, Frank Bagnati, Anne Augustyn, Seth Stephens.

**Approval of Agenda:** Motion to approve agenda made by Christine, 2<sup>nd</sup> by Rose. Approved by all.

**Approval of Minutes of Previous Meeting:** Motion to approve minutes of the last meeting made by Rose with 2<sup>nd</sup> by Frank. Approved by all.

**Treasurer's Report:** Given by Frank. Motion to approve made by Rose; 2<sup>nd</sup> by Bill and approved by all.

### Jefferson Township Public Library Balance Sheet As of 4/30/2012

**Current Period Balance**

Cash Drawer	\$	30.00
Statement Savings 990500479		690,234.60
Checking Account 553006674		1,000.00
Petty Cash 553006666		202.02
Other		0.00
<b>Total Cash</b>		<b>691,466.71</b>

**Bills to be approved for payment:** Motion to approve made by Pearlann; 2<sup>nd</sup> by Rose. Approved by all.

**Public Portion & Guests/Comments & Suggestions:** Jay Dunham, Bob Birmingham

**Correspondence:** NA

**Reports of director, officers and standing committees:**

Full Director's report sent separately by Seth to all Trustees and Council members. Seth reported on the first meeting regarding the generator. It appears this project will move along quickly once the generator arrives. Estimated completion late August.

**Personnel:** NA

**Finance:** NA.

**Bylaws:** NA

**Building:** NA.

**Fund Raising/Friends:** NA

**Mission Statement Committee:** NA

**Policy Review:** NA

**Scholarship:** NA

.

**Old Business:**

- Scholarship Decision: Trustees reviewed and evaluated all scholarship applications and selected winners for then Jeanne Craig \$500 and Rose Lang \$250 scholarships. Awards to be presented to winners at the High School Awards ceremony. Winners to be invited to the next Trustee meeting as well.

**New Business:** NA

**Closed Session:** NA

**Announcements:** NA

**Next Meeting:** June 19, 2012 at 4 PM

**Adjournment:** At 5:14 PM motion to close meeting made by Christine, 2<sup>nd</sup> by Joe. Approved by all.

**Respectfully Submitted:** Bill Craig