

Jefferson Township Public Library
Board of Trustee Meeting Minutes/Notes
Special Strategic Plan Meeting of June 11, 2014

-Meeting commenced at 4:00 PM on Wednesday, June 11, 2014.

-Attendees: Rose Lange, Bill Craig, Joseph Kraemer, Anne Augustyn-excused, Pearlann Johnson, Frank Bagnati, Christine Williams, Michael Stewart, Margaret Holbrook and Seth Stephens-Director.

-Approval of Agenda: Motion to approve the agenda made by Peg with 2nd by Rose and approved by all.

-Approval of Minutes from Previous Meeting : NA

-Treasurer's Report: NA

-Bills to be approved for Payment: NA

-Guests, Comments/Questions: NA

-Correspondence: NA

-Reports from Director, Officers, and Committees: NA

Committees:

Personnel: NA

Finance: NA

Bylaws: NA

Fund Raising/Friends: NA

Mission Statement: NA

Policy Review: NA
Scholarship: NA

-Old Business

-Strategic Plan: Trustees to meet today on 6/11/14 with Susan Globus in order that Suzan Globus could begin the focus group process for developing input for a Strategic Plan. All Trustees invited to attend and this meeting was considered a public meeting with notices posted as required und the Sunshine Law. Basically, Trustees were given a review of the process in considering the Strengths, Weaknesses, Opportunities, and Threats (SWOT Analysis) that should be considered in developing a forward looking plan. Items such as the staff, diversity of programs, hours etc were example of items mentioned strengths. Some challenges that it was felt needed to be looked at included: budgets, space, staff benefits, volunteers etc. All Trustees participated in this initial discussion. Additional meeting will be conducted as this plan proposal is developed.

-New Business: NA

-Announcements: NA

-Next Meeting: June17, 2014 at 4:00 PM

-Adjournment: At 4:50 PM a motion to close the meeting was made by Rose with 2nd by Bill and approved by all.

Respectfully Submitted: Bill Craig 9/8/14

