

Jefferson Township Public Library
Board of Trustee Meeting Minutes/Notes
Special Meeting of July 22, 2014

-Meeting commenced at 4:00 PM on Tuesday, July 22, 2014.

-Attendees: Rose Lange, Bill Craig, Joseph Kraemer, Anne Augustyn-excused, Pearlann Johnson, Frank Bagnati, Christine Williams, Michael Stewart. Margaret Holbrook and Seth Stephens-Director.

-Approval of Agenda: Motion to approve the agenda with correction to reflect that it is a special meeting was made by Christine with 2nd by Joe and approved by all.

-Approval of Minutes from previous meeting : NA

-Treasurer's Report: NA

-Bills to be approved for Payment: NA

-Guests, Comments/Questions: NA

-Correspondence: Thank you from Scholarship winner Danielle Longanella with photo of award presentation.

-Reports from Director, Officers, and Committees: NA

Committees:

Personnel: NA

Finance: NA

Bylaws: NA

Fund Raising/Friends: NA

Mission Statement: NA

Policy Review: NA

Scholarship: NA

-Old Business

-Strategic Plan: Seth presented recommendations from Globus on forming a Strategic Plan Survey committee consisting of Staff Members, Trustees, and community residents. Lengthy discussion on this concept but no consensus reached on final structure of survey committee. All in favor of including staff and community residents but discussion on only including a few Trustees or all on this survey committee. Seth to rework the Committee and sub-committee concept based on the discussion.

-Awning/Façade Project: Seth presented 3 design layouts/options for this new project

-New Business

-Historical Society presentation: Christine and Pearlann presented the Library Director with an unrestricted donation of \$800. To ensure compliance in accepting the donation, Seth will prepare the proper proposal for accepting this contribution from the Historical Society. Special Thanks to the Historical Society for this special gift to the Library.

-Announcements: NA

-Next Meeting: September 16, 2014 at 4:00 PM

-Adjournment: At 5:05 PM a motion to close the meeting was made by Joe with 2nd by Rose and approved by all.

Respectfully Submitted: Bill Craig 9/8/14

