

Jefferson Township Public Library
Prepared: October 9, 2013
Meeting of: September 17, 2013

Announcement of Sunshine Compliance: This regular meeting for Tuesday, September 17, 2013 commencing at 4:00 P.M. has been properly noticed in accordance with the Open Public Meetings Act.

Roll Call of Trustees:

Rose Lange, Christine Williams, Joseph Kraemer, Margaret Holbrook (absent), Bill Craig (absent), Michael Stewart, Pearlann Johnson (absent), Frank Bagnati, Anne Augustyn, Sandy Cale, Seth Stephens.

Approval of Agenda: Motion to remove item – meeting with Kathy Biehl- was made. Motion was approved by all. Motion to accept was made and approved by all

Approval of Minutes of Previous Meeting: Motion to approve minutes, with correction of Cathy Kabshura to Chris Kabshura, of the last meeting made by Christine with 2nd by Anne. Approved by all.

Treasurer's Report: Given by Frank. Motion to approve made by Christine; 2nd by Rose and approved by all.

Jefferson Township Public Library Balance Sheet as of 8/31/2013

Current Period Balance

Cash Drawer	\$30.00
Statement Savings 990500479	\$861,163.80
Checking Account 553006674	\$1,000.00
Petty Cash 553006666	\$156.08
Other	\$0.00
Total Cash	\$862,349.88

Bills to be approved for payment: Motion to approve made by Christine, 2nd by Rose.

Public Portion & Guests: Sandy Cale, Jay Dunham

Correspondence: NA

Reports of director, officers, and standing committees:

A Full Director's report was sent separately by Seth to all Trustees and Council members. Seth spoke about using solar panels as canopies to cover the stairs and side walks as an alternative to the façade plan presented in previous meetings. He also presented the results of the retirement health benefits valuation performed by the Harbridge Consulting Group. Seth recommended that the Trustees make no changes to the existing retirement health benefits policy. Seth also asked

for the Trustees opinions on asking for donations at gazebo concerts sponsored by the library.

Personnel: NA

Finance: NA

Bylaws: NA

Building: NA.

Fund Raising/Friends: NA

Mission Statement Committee: NA

Policy Review: NA

Scholarship: NA

Old Business:

-Review of Policy Manual: The Trustees decided that the policies would be reviewed on an on-going basis as necessary. The policies will be posted on the library web site.

New Business:

Seth asked for meeting with the Trustee Building Committee to review plans for Fire Suppression System. Christine asked to have work on the creation of local history area in the library be put on Seth's list of priorities.

Closed Session: NA

Announcements: NA

Next Meeting: October 15, 2013 at 4:00 PM

Adjournment: At 5:05 PM motion to close meeting made by Rose, 2nd by Joe. Approved by all.

Respectfully Submitted: by Seth Stephens on behalf of Bill Craig