

Jefferson Township Public Library  
Board of Trustee Meeting Minutes/Notes  
Meeting of October 21, 2014

-Meeting commenced at 4:00 PM on Tuesday, October 21, 2014.

-Attendees: Rose Lange, Bill Craig, Joseph Kraemer, Anne Augustyn, Pearlann Johnson-Excused, Frank Bagnati, Christine Williams, Michael Stewart. Margaret Holbrook and Seth Stephens-Director.

-Approval of Agenda: Motion to approve the agenda made by Christine with 2<sup>nd</sup> by Peg and approved by all.

-Approval of Minutes from Previous Meeting: Motion to approve the minutes of the last meetings 9/19/2014 made by Joe with 2<sup>nd</sup> by Frank and approved by all.

-Treasurer's Report: Read by Frank. Motion to approve made by Joe with 2<sup>nd</sup> by Anne and approved by all.

Jefferson Township Public Library Balance Sheet as of 9/30/2014

Cash Drawer	\$	30.00
Statement Savings 990500479		679,638.07
Checking Account 553006674		1,000.00
Petty Cash 553006666		250.00
Other		0.00
Total Cash		<u>\$680,918.07</u>

-Bills to be approved for Payment: A motion to approve was made by Frank with 2<sup>nd</sup> by Peg and approved by all.

-Guests, Comments/Questions: Bob Birmingham , Suzan Globus

-Correspondence: NA

-Reports from Director, Officers, and Committees: A full Director's report

was sent separately by Seth to all Trustees and Members of the Council. Seth distributed the proposed budget for 2015 as reviewed by the Finance Committee on 10/20/14

Committees:

Personnel: NA

Finance: Reviewed Proposed Budget for 2015 to be presented to all Trustees at meeting on 10/21/14

Bylaws: NA

Fund Raising/Friends: NA

Mission Statement: NA

Policy Review: NA

Scholarship: NA

-Old Business

-Strategic Plan: At 4:23 PM the remainder of the meeting was turned over to Suzan Globus to lead the Trustees through a lengthy discussion and exchange of ideas etc. aimed at developing a revised Strategic Plan with mission statement etc. Following this discussion Suzan will take all the information and come back to the Trustees and staff with some suggestions on considerations for the first steps toward a Vision and Mission statement and final plan.

-New Business

-Announcements: NA

-Next Meeting: November 18, 2014 at 4:00 PM

-Adjournment: At 7:00 PM a motion to close the meeting was made by Rose with 2<sup>nd</sup> by Joe and approved by all.

Respectfully Submitted: Bill Craig 11/15/14

