

Jefferson Township Public Library
Prepared: November 13, 2015
Meeting of: November 3, 2015 (Special Meeting)

Announcement of Sunshine Compliance: This emergency meeting for Tuesday, November 3, 2015 commencing at 4:00 P.M. has been properly noticed in accordance with the Open Public Meetings Act

Roll Call of Trustees:

Anne Augustyn, Frank Bagnati, Bill Craig Sr, Donna DeGennaro-excused, Margaret Holbrook, Joseph Kraemer, Rose Lange-excused, Seth Stephens-Library Director, Michael Stewart, Christine Williams.

Approval of Agenda: Motion to approve was made by Peg with 2nd by Frank and approved by all. (see below). Agenda reflects this is an Emergency Meeting and only one item other agenda item- see new business.

Roll Call of Trustees:

	Yes	NO	Abstain
Anne Augustyn	x		
Frank Bagnati	x		
Bill Craig Sr.	x		
Donna DeGennaro	excused		x
Margaret Holbrook	x		
Joseph Kraemer	x		
Rose Lange	excused		x
Michael Stewart	x		
Christine Williams	x		
Seth Stephens-Library Director	non- voting		

Approval of Minutes of Previous Meeting: NA

Treasurer's Report:NA .

Bills to be approved for payment: NA

Public Portion & Guests: NA

Correspondence: NA

Reports of director, officers, and standing committees:

Personnel:

Finance:.

Bylaws:

Building & Grounds:

Fund Raising/Friends:

Mission Statement Committee:

Policy Review:

Scholarship:

Old Business: NA

New Business:

- Emergency Need to Replace Heating/Cooling Unit. Whereas, the large HVAC unit that heats and cools a large portion of the library is inoperable and unable to be repaired. Resolved, that the Trustees of the Library, to facilitate the timely purchase and installation of a new HVAC unit, declare that this is an emergency situation. Motion to approve made by Christine with 2nd by Frank:

Roll Call of Trustees:

	Yes	NO	Abstain	Absent
Anne Augustyn	x			
Frank Bagnati	x			
Bill Craig Sr.	x			
Donna DeGennaro	excused			x
Margaret Holbrook	x			
Joseph Kraemer	x			
Rose Lange	excused			x
Michael Stewart	x			
Christine Williams	x			
Seth Stephens-Library Director	non-voting			

Closed Session: NA

Announcements: NA

Next Meeting: November 17, 2015 at 4:00 PM

Adjournment: At 4:15 PM motion to close meeting made by Joe, 2nd by Anne and

Roll Call of Trustees:

	Yes	NO	Abstain	Absent
Anne Augustyn	x			
Frank Bagnati	x			
Bill Craig Sr	x			
Donna DeGennaro	excused			x
Margaret Holbrook	x			

Joseph Kraemer	x	
Rose Lange	excused	x
Michael Stewart	x	
Christine Williams	x	
Seth Stephens-Library Director	non-voting	

Respectfully Submitted: Bill Craig Sr.