

**Announcement of Sunshine Compliance:** This regular meeting for Tuesday, December 13, 2016 commencing at 4:00 P.M. has been properly noticed in accordance with the Open Public Meetings Act.

**Roll Call of Trustees:**

Anne Augustyn, Frank Bagnati, Bill Craig Sr, Margaret Holbrook-Absent, Rose Lange, Dr. Patrick Tierney, Seth Stephens-Library Director, Michael Stewart, Christine Williams, Lary Wasserman

**Roll Call of Trustees:**

	Yes	Absent
<i>Anne Augustyn</i>	x	
<i>Frank Bagnati</i>	x	
<i>Bill Craig Sr.</i>		x
<i>Margaret Holbrook</i>	x	
<i>Rose Lange</i>		x
<i>Michael Stewart</i>	x	
<i>Dr. Patrick Tierney</i>		x
<i>Lary Wasserman</i>	x	
<i>Christine Williams</i>		
<i>Seth Stephens-Library Director</i>	non- voting	

**Approval of Agenda:** Motion to approve was made by Christine with 2<sup>nd</sup> by Frank

	Yes	NO	Abstain	Absent
<i>Anne Augustyn</i>	x			
<i>Frank Bagnati</i>	x			
<i>Bill Craig Sr.</i>				x
<i>Margaret Holbrook</i>	x			
<i>Rose Lange</i>				x
<i>Michael Stewart</i>	x			
<i>Dr. Patrick Tierney</i>				x
<i>Lary Wasserman</i>	x			
<i>Christine Williams</i>	x			

**Approval of Minutes of Previous Meeting:** Motion to approve made by Rose with 2<sup>nd</sup> by Frank and approved. (See Below):

	Yes	NO	Abstain	Absent
<i>Anne Augustyn</i>	x			
<i>Frank Bagnati</i>	x			
<i>Bill Craig Sr.</i>				x

<i>Margaret Holbrook</i>	<i>x</i>	
<i>Rose Lange</i>		<i>x</i>
<i>Michael Stewart</i>	<i>x</i>	
<i>Dr. Patrick Tierney</i>		<i>x</i>
<i>Lary Wasserman</i>	<i>x</i>	
<i>Christine Williams</i>		<i>x</i>

**Treasurer’s Report:** Read by Frank. Motion to approve made by Christine and Anne and approved by all: (See Below)

**BALANCE SHEET AS OF 11/31/16**

<b>Cash Drawer</b>	<b>\$ 30.00</b>
<b>Statement Savings (990500479)</b>	<b>\$ 547,646.11</b>
<b>Checking Account (553006674)</b>	<b>\$ 1,000.00</b>
<b>Petty Cash (553006666)</b>	<b>\$ 216.51</b>
<b>Other</b>	<b>\$ 0.00</b>
<b>Total Cash</b>	<b>\$ 548,892.62</b>

	Yes	NO	Abstain	Absent
<i>Anne Augustyn</i>	<i>x</i>			
<i>Frank Bagnati</i>	<i>x</i>			
<i>Bill Craig Sr.</i>				<i>x</i>
<i>Margaret Holbrook</i>	<i>x</i>			
<i>Rose Lange</i>				<i>x</i>
<i>Michael Stewart</i>	<i>x</i>			
<i>Dr. Patrick Tierney</i>				<i>x</i>
<i>Lary Wasserman</i>	<i>x</i>			
<i>Christine Williams</i>	<i>x</i>			

**Bills to be approved for payment:** Some questions/clarifications raised by Lary. All answered by Seth. Motion to approve bills for payment made by Christine with 2<sup>nd</sup> by Peg and approved as follows:

	Yes	NO	Abstain	Absent
<i>Anne Augustyn</i>	<i>x</i>			
<i>Frank Bagnati</i>	<i>x</i>			
<i>Bill Craig Sr.</i>				<i>x</i>
<i>Margaret Holbrook</i>	<i>x</i>			
<i>Rose Lange</i>				<i>x</i>
<i>Michael Stewart</i>	<i>x</i>			
<i>Dr. Patrick Tierney</i>				<i>x</i>
<i>Lary Wasserman</i>	<i>x</i>			
<i>Christine Williams</i>	<i>x</i>			

**Public Portion & Guests:** Bob Birmingham, Jay Dunham

**Correspondence: NA**

**Reports of director, officers, and standing committees:** Seth sends his full “Director’s Report” to all Trustees and the Township Administration and Council Members each month.

Seth presented his report. He reported that he and Rich Rome were looking at the leaking gutter. Seth is going to attempt to have a contractor repair the gutter. Seth reported that the last payment for the portico will be withheld until the punch list is completed.

Seth said he would speak with Al Imperiale from Morris County, Office of Infrastructure to do a security assessment.

Seth reported that Lary suggested that the door in the Riker Room be converted to a handicapped accessible door. Christine asked we research the possibility of a corridor to separate the door from the Riker Room.

Seth requested a meeting of the finance committee to discuss a revision to the salary scale.

**COMMITTEES:** There was a review of the committee assignments

**Personnel:**

**Finance: Bylaws:**

**Building & Grounds: Fund Raising/Friends:**

**Mission Statement Committee:**

**Policy Review:**

**Scholarships:**

**Old Business: None**

**New Business:** Election of Officers. The following slate was proposed: Michael Stewart, President, Christine Williams, Vice President, Frank Bagnati Treasurer, Bill Craig Secretary

	Yes	NO	Abstain	Absent
<i>Anne Augustyn</i>	x			
<i>Frank Bagnati</i>	x			
<i>Bill Craig Sr.</i>				x
<i>Margaret Holbrook</i>	x			
<i>Rose Lange</i>				x
<i>Michael Stewart</i>	x			
<i>Dr. Patrick Tierney</i>				x
<i>Lary Wasserman</i>	x			
<i>Christine Williams</i>	x			

Christine asked about the protocol for responding to applicants for Trustee vacancy

**Closed Session: NA**

**Announcements: NA**

**Next Meeting:** January 17, 2017 at 4:00 PM. **Adjournment:** 4:45pm

